

West Yorkshire Sport Partnership

Strategic Actions Progress Tracker - 1 Year Plan

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Assessment Definitions:

Achieved

GREEN

AMBER

RED

Target achieved as planned.

Progress is on target or exceeding plans and expectations.

Progress is slower than expected, some area of concern.

Progress is a lot slower than expected or not started, major area of concern.

West Yorkshire Sport Lead Definitions

NH - Nigel Harrison	JB - Joe Baker	LB - Lucy Birkenshaw	JP - Julian Pratt
AL - Andy Lee	SA - Steve Archer	LM - Louise Morby	RF - Rachel Firth
DW - Dean Wilkinson	KT - Kirsty Thornton	SZ - Sarah Zagni	

Assessment Progress Summary:

Achieved

Green

Amber

Red

Current

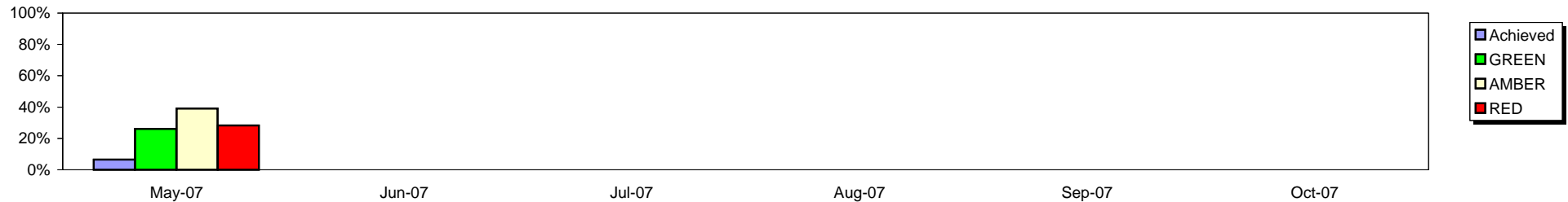
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Previous



Strategic Aim 1: to create accessible pathways into and through sport and active recreation for all people within West Yorkshire

Ref	Strategic Action	Resources	Lead	Measure of Success	Position Statement	Assessment
1.1	Establish sub-regional 'fit for purpose' sports development plans and structures	Officer Time and £106k budget	AL	16 sports-specific development plans and implementation structures in place	Work ongoing.	Red
1.2	Implementation of the Community Sports Coaching Scheme	Officer Time and £463k grant	DW/JB	70 DCMS funded community sports coaches employed across West Yorkshire, and a total of 30,000 hours of coaching delivered.	52 DCMS funded Community Sports Coaches currently in place and 4992 hours coaching delivered this year.	Amber
1.3	Review and assess the impact of the Community Sports Coach Scheme	Officer Time	DW	Production of CSCS impact assessment and future implementation proposals report	Project plan to be produced	Red
1.4	Implementation and management of the Supporting Sports Skills LSC Project	Officer Time and £124k grant	DW/LM	LSC Supporting Sports Skills Project implemented, enabling 550 leaders, coaches and staff to access education and training qualifications	CSLA candidates Level 1 candidates level 3 candidates NVQ candidates NVQ Assessors Internal Verifiers	Amber
1.5	Develop and implement a Club Development Plan	Officer Time and £30k PESCCCL	AL/SA	Club Development project plan embedded in West Yorkshire resulting in 350 sports clubs achieving Clubmark (or equivalent) and 150 school-club links established	Audit work for Club Development Plan is currently underway. Currently 331 clubs accredited.	Amber
1.6	Develop and implement a Voluntary Sector Strategy WFD Action Plan	Officer Time plus potential WFD CIF Bid	DW/LM	Volunteers WFD Action Plan embedded and in place in West Yorkshire, supported by a successful CIF Workforce Development bid	Draft action plan circulated for consultation.	Amber
1.7	Develop multi-skills clubs in line with national criteria	Officer Time plus £10k budget	AL/KT	Multi-Skills Community Clubs project plan in place, and the development of 20 multi-skills clubs	First steps to 'package' multi-skills community clubs. Enquiries made about logo, and regional joint marketing and promotional package	Red

1.8	Develop and implement a West Yorkshire Sports Equity Strategy	Officer Time plus £5k budget plus potential WFD CIF Bid	DW/LB	Sports Equity Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid	Draft Equity Strategy in place. Final consultation underway. Equity Strategy group to implement. Meeting with JB to devise an equity strategy tracker.	Amber
1.9	Develop and implement a West Yorkshire Disability Sports Plan	Officer Time plus potential WFD CIF Bid	DW/LB	Disability Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid	Draft Disability plan in place. Final consultations underway. Disability Group to implement the action plan. Plans to launch the plan at FDSO AGM June	Amber
1.10	Develop and implement a West Yorkshire 'At Risk' Sports Plan	Officer Time plus potential WFD CIF Bid	DW/LB	'At Risk' Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid	Young People at Risk plan in place. Need to evolve the group and make stronger links with WY Police in terms of delivery	Green
1.11	Develop and implement a West Yorkshire BME Sports Plan	Officer Time plus potential WFD CIF Bid	DW/LB	BME Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid	BME group to be set up	Red
1.12	Develop and implement a West Yorkshire Women and Girls Sports Plan	Officer Time plus potential WFD CIF Bid	DW/LB	Women and Young Girls Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid	Women & Girls group to be set up	Red
1.13	Development and implementation of West Yorkshire sports-specific Facility Needs Analysis plans	Officer Time	NH/JB	15 sports-specific Facility Needs Assessment and Development plans in place in West Yorkshire	NGB meeting taken place. Steering group established with project plan in place. Draft template produced	Green
1.14	Establish and embed sport within Local Development Frameworks	Officer Time	NH	Local Development Framework for Sport plan embedded in West Yorkshire	Audit of LAs carried out. West Yorkshire meeting taken place with an agreement to set up individual District meetings with planners	Green
1.15	Audit and develop programming and cross-boundary working opportunities between local authority sports facilities	Officer Time	DW/JB	LA Sports Facility Performance Measurement procedure in place, reporting a total throughput of 10.4 million visitors	1st throughput report due August 2007	Amber
1.16	Develop and implement a Workforce Development (WFD) Action Plan for Sport in West Yorkshire	Officer Time plus potential WFD CIF Bid	DW/LM	WFD Action Plan for Sport embedded and in place in West Yorkshire	Final draft action plans in place. Plans to be embedded into individual sub-sector groups for delivery.	Green

1.17	Develop and implement a Sports Facilities and Operations sub-sector WFD action plan in West Yorkshire	Officer Time plus potential WFD CIF Bid	DW	Sports Facilities and Operations sub-sector WFD action plan embedded and in place in West Yorkshire	Final Facilities and Operations sub-sector WFD action plan in place. Next steps for Facilities management Group to endorse and deliver.	Green
1.18	Develop and implement a PE and School Sport WFD action plan in West Yorkshire	Officer Time plus £1k budget plus potential WFD CIF Bid	NH	PE and School Sport WFD action plan embedded and in place in West Yorkshire	PE and Sport core group agreement to plan with delivery programme in place.	Amber
1.19	Develop and implement a professional sports development officers WFD action plan in West Yorkshire	Officer Time plus potential WFD CIF Bid	AL	Professional Sports Development Officer WFD action plan embedded and in place in West Yorkshire	Draft action plan circulated for consultation.	Amber
1.20	Develop and implement a non-traditional sports officers WFD action plan in West Yorkshire	Officer Time plus potential WFD CIF Bid	DW/LB	Non-traditional Sports Officers WFD action plan embedded and in place in West Yorkshire	Draft Non Traditional sports officers WFD action plan produced. Next steps for Equity Strategy Group to endorse and deliver.	Amber
1.21	Develop and implement a Sports Coaches and Officials WFD action plan in West Yorkshire	Officer Time plus potential WFD CIF Bid	AL/SA	Sports Coaches and Officials WFD action plan embedded and in place in West Yorkshire, and 1500 people accessing training and education opportunities	Draft Coaches WFD produced, audit work for MOs underway. CORE group to buy in & decide methodology for counting numbers on courses	Amber
1.22	Implement the Step into Sport programme across West Yorkshire	Officer Time and £24k budget	AL/KT/JP	80% of young people attending a one-day community volunteer conference placed in high quality placements	SiS conference dates set 12th & 14th Nov. Meeting organised for 17th July to discuss timelines and conference content.	Amber
1.23	Develop competition pathways and structures in West Yorkshire	Officer Time	AL	Sports competition frameworks agreed, and X number of participants competing within that structure	Competition Managers to be consulted for 2006-07 baseline figures	Red

Strategic Aim 2: to develop and influence an integrated sports structure that will provide a mechanism for a single system for sport and active recreation in West Yorkshire

Ref	Strategic Action	Resources	Lead	Measure of Success	Position Statement	Assessment
2.1	Development of 'fit for purpose' Community Sports Networks	Officer Time and £62k budget	DW	5 Community Sports Networks established, embedded and effectively delivering and reporting achievement against key sub-regional targets	3 CSNs established across West Yorkshire. Calderdale and Bradford CSN 'launch' events scheduled for 20th and 28th June respectively.	Green
2.2	Development of 'fit for purpose' Local Sports Alliances	Officer Time	DW	10 Local Sports Alliances established and embedded as part of the CSN	Discussions to take place.	Red
2.3	Continue to develop and establish district PE and sport groups linking to the West Yorkshire core PE and Sport Group	Officer Time and £10k budget	NH	5 PE and Sport groups embedded and in place in West Yorkshire	3 Districts groups in place. Being reviewed in Bradford and Wakefield	Amber
2.4	Promote community use of existing schools/FE/HE sports facilities	Officer Time	NH	Audit and increase the number of schools available with community access	No work to date	Red
2.5	To implement the WYSP communication plan	Officer Time and £5k budget	AL/JP/SZ	<ul style="list-style-type: none"> • 300 personnel receiving the weekly e-mail news bulletin • 10,000 unique visitors to the website annually (Google Analytics) • 45,000 hits on the website (Google Analytics) • Average number of website users per month = 4100 • Production of a post 'Poulters Plan' 	<ul style="list-style-type: none"> • Weekly email - 280 recipients 2 months stats: unique visitors tbc. 8266 hits on the website Current Monthly Ave - 4133 users	Green
2.6	Develop and implement Investment Strategy's across West Yorkshire	Officer Time	DW	Development of 1 CSN level Investment Strategy linked to the Delivery System and CIF portfolios	Get response from Sport England on Investment Strategy proposals.	Red
2.7	Joint planning days between NGBs, SSPs and Local Authorities	Officer Time	AL/KT	5 District plans in place and 10 sports calendars in place	Successful Planning day took place on 23rd May. KT to investigate where we take this info from here, and look at mechanisms to collate info for the 5 areas and 12 NGB's who attended.	Green

Strategic Aim 3: to raise the profile and highlight the contribution of sport and active recreation amongst the widest possible associated networks at a sub-regional level						
Ref	Strategic Action	Resources	Lead	Measure of Success	Position Statement	Assessment
3.1	Deliver and manage the 2007 West Yorkshire Youth Games as a showcase for sports development work in the county	Officer Time and £15k budget	AL/SZ/JP	500 young people participating in the West Yorkshire Youth Games	Event scheduled for Saturday 23rd June 2007	Green
3.2	Organise Sports Development Conference to increase training and promotion opportunities for the sports workforce across West Yorkshire	Officer Time plus potential WFD CIF Bid	AL/SZ/JP	120 representatives of the West Yorkshire workforce attending the Sport Development Conference day and evening event	Event scheduled for Thursday 25th October 2007	Amber
3.3	Review and identify potential opportunities provided through the Learning Skills Council	Officer Time	DW	Production of Learning Skills Council assessment and proposal report	Schedule meeting wqith Skills Active and LSC.	Red
3.4	Manage the preparation and co-ordination of the 2008 West Yorkshire Youth Games	Officer Time	AL/SZ/JP	2 additional sports confirmed. Project plan and key dates confirmed.	Planning for 2008 youth games to begin after 2007 event	Red

Strategic Aim 4: to carry out joint working practices that will benefit and add value to sport in West Yorkshire

Ref	Strategic Action	Resources	Lead	Measure of Success	Position Statement	Assessment
4.1	West Yorkshire Sport to attain quality standards	Officer Time and £2k budget	NH	WYS will achieve the Child Protection Intermediate Standard	Intermediate standard achieved	Achieved
4.2	West Yorkshire Sport to attain quality standards	Officer Time	NH	WYS will achieve 'good' assessment in accordance with TAES	'Good' assessment achieved	Achieved
4.3	West Yorkshire Sport to attain quality standards	Officer Time	NH	WYS will achieve a minimum 80% Quest for Sports Development assessment	83% Quest assessment achieved	Achieved
4.4	Investigate how the HE / FE sector can be integrated into the work of the WYSP	Officer Time	NH	Production of assessment report illustrating HE/FE contribution to the Delivery System and Community Sport	Auditing exercise currently being undertaken by Sport England.	Green
4.5	To investigate a joint approach to the preparation for the 2012 Olympics	Officer Time	NH	West Yorkshire Sports Legacy plan in place	Little work commenced to date	Red
4.6	Establish a West Yorkshire marketing group that will add value and provide economies of scale for marketing opportunities in the county	Officer Time	AL/JP/SZ	WY Marketing Plan in place, regular meetings take place	Marketing plan details tbc	Red
4.7	Joint working on the 5 District Sports Strategies	Officer Time	NH/DW	4 District Sports Strategies in place with common headline indicators	2 District Sports Strategies in place	Amber
4.8	Develop and implement Building Schools for the Future planning	Officer Time	NH	3 LEA BSF Sports Stakeholder Groups establishes in West Yorkshire	Meetings now arranged in Leeds, Bradford and Kirklees	Amber

Strategic Aim 5: to systematically measure performance of sport and active recreation in West Yorkshire

Ref	Strategic Action	Resources	Lead	Measure of Success	Position Statement	Assessment
5.1	Provide the WYSP Board quarterly performance management reports against the WYSP Annual Service Plan	Officer Time	DW/JB	Production of quarterly performance management reports against the WYSP Annual Service Plan	First report to be produced in June/July	Amber
5.2	Provide the Board with quarterly finance updates against the WYS budget	Officer Time	NH/RF	Production of quarterly finance updates against the WYS budget	1st quarterly finance update due end of June 07	Green
5.3	Develop and implement a performance measurement framework and collection system in West Yorkshire	Officer Time	DW/JB	Performance measurement framework and collection system embedded in West Yorkshire	Framework in place, stats need collating and spreadsheet populating	Amber
5.4	Implement and promote the performance of the WYSP against the Annual Service Plan	Officer Time	DW/JB	Presentation of 11 monthly tracking reports against the Annual Service Plan on the website, and 1 end of year tracker report.	April and May trackers finalised	Green