

West Yorkshire Sport Partnership

Strategic Actions Progress Tracker - 1 Year Plan

Quick Links

Strategic Theme 1: [Accessible Pathways](#)
 Strategic Theme 2: [Integrated Sports Structure](#)
 Strategic Theme 3: [Raise Profile](#)
 Strategic Theme 4: [Joint Working](#)
 Strategic Theme 5: [Measure Performance](#)

Assessment Definitions:

Achieved
GREEN

AMBER

RED

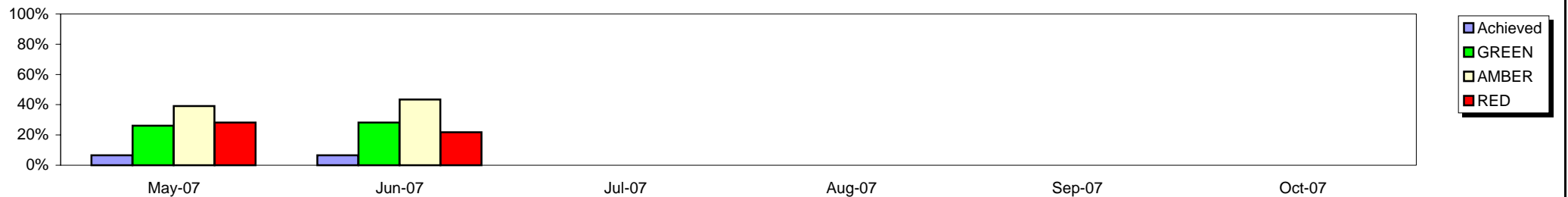
Target achieved as planned.
 Progress is on target or exceeding plans and expectations.
 Progress is slower than expected, some area of concern.
 Progress is a lot slower than expected or not started, major area of concern.

West Yorkshire Sport Lead Definitions

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|---------------------|----------------------|----------------------|-------------------|
| NH - Nigel Harrison | JB - Joe Baker | LB - Lucy Birkenshaw | JP - Julian Pratt |
| AL - Andy Lee | SA - Steve Archer | LM - Louise Morby | RF - Rachel Firth |
| DW - Dean Wilkinson | KT - Kirsty Thornton | SZ - Sarah Zagni | |

Assessment Progress Summary:

| | Current | Previous |
|-----------------|------------|------------|
| Achieved | 7% | 7% |
| Green | 28% | 26% |
| Amber | 43% | 39% |
| Red | 22% | 28% |



Strategic Aim 1: to create accessible pathways into and through sport and active recreation for all people within West Yorkshire

| Ref | Strategic Action | Resources | Lead | Measure of Success | Position Statement | Assessment |
|-----|--|---|-------|---|--|------------|
| 1.1 | Establish sub-regional 'fit for purpose' sports development plans and structures | Officer Time and £106k budget | AL | 16 sports-specific development plans and implementation structures in place | Work ongoing with 12 major sports from year 1. Addition of 8 new sports at varying degrees of development. Regular meetings and planning stages underway in all sports | Amber |
| 1.2 | Implementation of the Community Sports Coaching Scheme | Officer Time and £463k grant | JB/DW | 70 DCMS funded community sports coaches employed across West Yorkshire, and a total of 30,000 hours of coaching delivered. | 52 DCMS funded Community Sports Coaches currently in place and 4992 hours coaching delivered this year. | Green |
| 1.3 | Review and assess the impact of the Community Sports Coach Scheme | Officer Time | DW | Production of CSCS impact assessment and future implementation proposals report | Project plan structure to be developed | Red |
| 1.4 | Implementation and management of the Supporting Sports Skills LSC Project | Officer Time and £124k grant | LM/DW | LSC Supporting Sports Skills Project implemented, enabling 550 leaders, coaches and staff to access education and training qualifications | CSLA candidates Level 1 candidates level 3 candidates NVQ candidates NVQ Assessors Internal Verifiers | Amber |
| 1.5 | Develop and implement a Club Development Plan | Officer Time and £30k PESCCCL | AL/SA | Club Development project plan embedded in West Yorkshire resulting in 350 sports clubs achieving Clubmark (or equivalent) and 150 school-club links established | Template for Club Development Plan is currently underway. Draft expected to be completed August 07. Currently 331 clubs accredited. | Amber |
| 1.6 | Develop and implement a Voluntary Sector Strategy WFD Action Plan | Officer Time plus potential WFD CIF Bid | LM/DW | Volunteers WFD Action Plan embedded and in place in West Yorkshire, supported by a successful CIF Workforce Development bid | Draft action plan circulated for consultation. | Amber |

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| 1.7 | Develop multi-skills clubs in line with national criteria | Officer Time plus £10k budget | AL/KT | Multi-Skills Community Clubs project plan in place, and the development of 20 multi-skills clubs | community clubs. Enquiries made about logo, and regional joint marketing and promotional package.AL/KT working on MS as a priority for coming month. | Red |
| 1.8 | Develop and implement a West Yorkshire Sports Equity Strategy | Officer Time plus £5k budget plus potential WFD CIF Bid | LB/DW | Sports Equity Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid | Draft Equity Strategy in place. Final consultation underway. Equity Strategy group to implement. Meeting with JB to devise an equity strategy tracker. | Amber |
| 1.9 | Develop and implement a West Yorkshire Disability Sports Plan | Officer Time plus potential WFD CIF Bid | LB/DW | Disability Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid | Disability plan in place. Disability Group to implement the action plan. JB to create tracker for the plan | Amber |
| 1.10 | Develop and implement a West Yorkshire 'At Risk' Sports Plan | Officer Time plus potential WFD CIF Bid | LB/DW | At Risk' Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid | Young People at Risk plan in place. Need to evolve the group and make stronger links with WY Police in terms of delivery | Green |
| 1.11 | Develop and implement a West Yorkshire BME Sports Plan | Officer Time plus potential WFD CIF Bid | LB/DW | BME Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid | BME group to be set up | Red |
| 1.12 | Develop and implement a West Yorkshire Women and Girls Sports Plan | Officer Time plus potential WFD CIF Bid | LB/DW | Women and Young Girls Sports Plan established and embedded in West Yorkshire, supported by a successful CIF Workforce Development bid | Women & Girls group to be set up | Red |
| 1.13 | Development and implementation of West Yorkshire sports-specific Facility Needs Analysis plans | Officer Time | NH/JB | 15 sports-specific Facility Needs Assessment and Development plans in place in West Yorkshire | NGB meeting taken place. Steering group established with project plan in place. Draft template produced. Contact with Squash and Cricket for Mapping so far | Green |
| 1.14 | Establish and embed sport within Local Development Frameworks | Officer Time | NH | Local Development Framework for Sport plan embedded in West Yorkshire | Audit of LAs carried out. West Yorkshire meeting taken place with an agreement to set up individual District meetings with planners | Green |

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| 1.15 | Audit and develop programming and cross-boundary working opportunities between local authority sports facilities | Officer Time | JB/DW | LA Sports Facility Performance Measurement procedure in place, reporting a total throughput of 10.4 million visitors | 1st throughput report due August 2007 | Amber |
| 1.16 | Develop and implement a Workforce Development (WFD) Action Plan for Sport in West Yorkshire | Officer Time plus potential WFD CIF Bid | LM/DW | WFD Action Plan for Sport embedded and in place in West Yorkshire | Final draft action plans in place. Plans to be embedded into individual sub-sector groups for delivery. | Green |
| 1.17 | Develop and implement a Sports Facilities and Operations sub-sector WFD action plan in West Yorkshire | Officer Time plus potential WFD CIF Bid | DW | Sports Facilities and Operations sub-sector WFD action plan embedded and in place in West Yorkshire | Facilities Management Group to discuss actions with LA Training Co-ordinators | Green |
| 1.18 | Develop and implement a PE and School Sport WFD action plan in West Yorkshire | Officer Time plus £1k budget plus potential WFD CIF Bid | NH | PE and School Sport WFD action plan embedded and in place in West Yorkshire | PE and Sport core group agreement to plan with delivery programme in place. | Amber |
| 1.19 | Develop and implement a professional sports development officers WFD action plan in West Yorkshire | Officer Time plus potential WFD CIF Bid | AL | Professional Sports Development Officer WFD action plan embedded and in place in West Yorkshire | Draft action plan circulated for consultation. | Amber |
| 1.20 | Develop and implement a non-traditional sports officers WFD action plan in West Yorkshire | Officer Time plus potential WFD CIF Bid | LB/DW | Non-traditional Sports Officers WFD action plan embedded and in place in West Yorkshire | Non Traditional sports officers WFD action plan produced. Next steps for Equity Strategy Group to endorse and deliver - need to incorporate the plan into equity meeting | Amber |
| 1.21 | Develop and implement a Sports Coaches and Officials WFD action plan in West Yorkshire | Officer Time plus potential WFD CIF Bid | AL/SA | Sports Coaches and Officials WFD action plan embedded and in place in West Yorkshire, and 1500 people accessing training and education opportunities | Core group met, members collating coach ed info to produce more comprehensive published prog. Developing coaches group also to be set up Aug 07 following UK framework launch | Amber |
| 1.22 | Implement the Step into Sport programme across West Yorkshire | Officer Time and £24k budget | AL/KT/JP | 80% of young people attending a one-day community volunteer conference placed in high quality placements | SiS conference dates set 12th & 14th Nov. Meeting organised for 17th July to discuss timelines and conference content. | Amber |

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| 1.23 | Develop competition pathways and structures in West Yorkshire | Officer Time | AL | Sports competition frameworks agreed, and a WY way forward agreed for the CM structure. Also pathway structure for all sports published | Competition Managers to be consulted for 2006-07 baseline figures. Figures currently being returned. Final up to date player pathway documents being collated. | Amber |
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Strategic Aim 2: to develop and influence an integrated sports structure that will provide a mechanism for a single system for sport and active recreation in West Yorkshire

| Ref | Strategic Action | Resources | Lead | Measure of Success | Position Statement | Assessment |
|-----|--|------------------------------|----------|---|--|------------|
| 2.1 | Development of 'fit for purpose' Community Sports Networks | Officer Time and £62k budget | DW | 5 Community Sports Networks established, embedded and effectively delivering and reporting achievement against key sub-regional targets | 4 CSNs established across West Yorkshire. Calderdale formally launched 21 July 07. Bradford CSN under review. | Green |
| 2.2 | Development of 'fit for purpose' Local Sports Alliances | Officer Time | DW | 10 Local Sports Alliances established and embedded as part of the CSN | Discussions to take place at the enxt CSN Dev Group 12 July 07. | Red |
| 2.3 | Continue to develop and establish district PE and sport groups linking to the West Yorkshire core PE and Sport Group | Officer Time and £10k budget | NH | 5 PE and Sport groups embedded and in place in West Yorkshire | 3 Districts groups in place. Being reviewed in Bradford and Wakefield | Amber |
| 2.4 | Promote community use of existing schools/FE/HE sports facilities | Officer Time | NH | Audit and increase the number of schools available with community access | No work to date | Red |
| 2.5 | To implement the WYSP communication plan | Officer Time and £5k budget | AL/JP/SZ | <ul style="list-style-type: none"> • 300 personnel receiving the weekly e-mail news bulletin • 10,000 unique visitors to the website annually (Google Analytics) • 45,000 hits on the website (Google Analytics) • Average number of website users per month = 4100 • Production of a post 'Poulters Plan' | <ul style="list-style-type: none"> • Weekly email - 280 recipients 2 months stats: unique visitors tbc. 8266 hits on the website Current Monthly Ave - 4133 users. | Green |
| 2.6 | Develop and implement Investment Strategy's across West Yorkshire | Officer Time | DW | Development of 1 CSN level Investment Strategy linked to the Delivery System and CIF portfolios | Still awaiting response from Sport England on Investment Strategy proposal. Raise with CF on 29 June 07. | Red |

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| 2.7 | Joint planning days between NGBs, SSPs and Local Authorities | Officer Time | AL/KT | 5 District plans in place and 10 sports calendars in place | Successful Planning day took place on 23rd May. KT to investigate where we take this info from here, and look at mechanisms to collate info for the 5 areas and 12 NGB's who attended. Review day planned for late 07. | Green |
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Strategic Aim 3: to raise the profile and highlight the contribution of sport and active recreation amongst the widest possible associated networks at a sub-regional level

| Ref | Strategic Action | Resources | Lead | Measure of Success | Position Statement | Assessment |
|-----|--|---|----------|--|---|--------------|
| 3.1 | Deliver and manage the 2007 West Yorkshire Youth Games as a showcase for sports development work in the county | Officer Time and £15k budget | AL/SZ/JP | 500 young people participating in the West Yorkshire Youth Games | Event held, evaluation currently underway. | Green |
| 3.2 | Organise Sports Development Conference to increase training and promotion opportunities for the sports workforce across West Yorkshire | Officer Time plus potential WFD CIF Bid | AL/SZ/JP | 120 representatives of the West Yorkshire workforce attending the Sport Development Conference day and evening event | Event scheduled for Thursday 25th October 2007 | Amber |
| 3.3 | Review and identify potential opportunities provided through the Learning Skills Council | Officer Time | DW | Production of Learning Skills Council assessment and proposal report | Key areas of support verbally outlined by Rob Williams. Need to draft report. | Amber |
| 3.4 | Manage the preparation and co-ordination of the 2008 West Yorkshire Youth Games | Officer Time | AL/SZ/JP | 2 additional sports confirmed. Project plan and key dates confirmed. | Planning for 2008 youth games to begin after 2007 event | Red |

Strategic Aim 4: to carry out joint working practices that will benefit and add value to sport in West Yorkshire

| Ref | Strategic Action | Resources | Lead | Measure of Success | Position Statement | Assessment |
|-----|---|-----------------------------|----------|--|--|-----------------|
| 4.1 | West Yorkshire Sport to attain quality standards | Officer Time and £2k budget | NH | WYS will achieve the Child Protection Intermediate Standard | Intermediate standard achieved | Achieved |
| 4.2 | West Yorkshire Sport to attain quality standards | Officer Time | NH | WYS will achieve 'good' assessment in accordance with TAES | 'Good' assessment achieved | Achieved |
| 4.3 | West Yorkshire Sport to attain quality standards | Officer Time | NH | WYS will achieve a minimum 80% Quest for Sports Development assessment | 83% Quest assessment achieved | Achieved |
| 4.4 | Investigate how the HE / FE sector can be integrated into the work of the WYSP | Officer Time | NH | Production of assessment report illustrating HE/FE contribution to the Delivery System and Community Sport | Auditing exercise currently being undertaken by Sport England. | Green |
| 4.5 | To investigate a joint approach to the preparation for the 2012 Olympics | Officer Time | NH | West Yorkshire Sports Legacy plan in place | Little work commenced to date | Red |
| 4.6 | Establish a West Yorkshire marketing group that will add value and provide economies of scale for marketing opportunities in the county | Officer Time | AL/JP/SZ | WY Marketing Plan in place, regular meetings take place | Marketing group to discuss plan at next meet Aug 07 | Red |
| 4.7 | Joint working on the 5 District Sports Strategies | Officer Time | NH/DW | 4 District Sports Strategies in place with common headline indicators | 2 District Sports Strategies in place | Amber |
| 4.8 | Develop and implement Building Schools for the Future planning | Officer Time | NH | 3 LEA BSF Sports Stakeholder Groups establishes in West Yorkshire | Meetings now arranged in Leeds, Bradford and Kirklees | Amber |

Strategic Aim 5: to systematically measure performance of sport and active recreation in West Yorkshire

| Ref | Strategic Action | Resources | Lead | Measure of Success | Position Statement | Assessment |
|-----|--|--------------|-------|---|---|------------|
| 5.1 | Provide the WYSP Board quarterly performance management reports against the WYSP Annual Service Plan | Officer Time | DW/JB | Production of quarterly performance management reports against the WYSP Annual Service Plan | First report to be produced in Early July | Amber |
| 5.2 | Provide the Board with quarterly finance updates against the WYS budget | Officer Time | NH/RF | Production of quarterly finance updates against the WYS budget | 1st quarterly finance update due end of June 07 | Green |
| 5.3 | Develop and implement a performance measurement framework and collection system in West Yorkshire | Officer Time | DW/JB | Performance measurement framework and collection system embedded in West Yorkshire | Framework in place, stats need collating and spreadsheet populating | Amber |
| 5.4 | Implement and promote the performance of the WYSP against the Annual Service Plan | Officer Time | DW/JB | Presentation of 11 monthly tracking reports against the Annual Service Plan on the website, and 1 end of year tracker report. | April and May trackers finalised | Green |