

**WEST YORKSHIRE SPORT
EQUITY WORKING GROUP MEETING
Minutes of Meeting held on 24th July 2006**

PRESENT

Joe Baker	Sports Development Officer
Lucy Birkenshaw	Sports Development Officer
Rachel Firth	Business Support Officer
Louise Morby	Sports Development Officer
Dean Wilkinson	Sport Strategy Manager

APOLOGIES

Shanwaz Ajajib Coach Development Officer (ScUK)

1. THE EQUALITY STANDARD – A FRAMEWORK FOR SPORT

The group went through the action plan, point by point.

RF noted that new arrangements were being made for the executive. The steering group may be a better route in terms of equity and accountability at this stage.

Discussion took place around Personal Review Development (PRD) process and that equity needs addressing in terms of training.

The group agreed that equity be included in the training matrix.

LB attending fast track meeting and will feedback to the group.

2. EQUITY STRATEGY FRAMEWORK

Discussion took place around how to approach the equity strategy.

LM took the group through the process being undertaking in the workforce development strategy:

- Where are we now? (audit / SWOT)
- Where do we want to be? (Purpose / Vision)
- How are we going to get there? (strategic objectives / Sub groups)
- Action plans (4 sub groups)

DW expressed that reference needs to be drawn with the Yorkshire Plan for Sport.

3. DISABILITY PLAN

It was agreed to follow a similar format for the disability plan. Using SWOT analysis, key headings and making reference to the Yorkshire Plan for Sport and wider documents.

4. IMPROVEMENT PROJECT

Discussion took place around the TAES improvement plan and whether it should be a separate project or integrated into the work already being undertaken.

The equity strategy group will look at equity workforce development and get the audit information from the subgroups. Equity will also be included in the workforce development strategy and appropriate action taken.

6. ANY OTHER BUSINESS

None