

WEST YORKSHIRE SPORT EXECUTIVE

Minutes for the Executive Group
Friday 22nd September 2006, 9.30 am,
Brighouse Sports and Social Club

Present

Bob Foster (Chair)	Wakefield MDC
Steve Warner	Bradford MDC
David Morby	Kirklees
Mark Allman	Leeds CC
Duncan Brundell	Calderdale MBC
Nigel Harrison	West Yorkshire Sport
Joe Baker	West Yorkshire Sport
Hilary Richards (Minutes)	West Yorkshire Sport

Apologies

Brendan Mowforth	Calderdale MBC
David Gent	Sport England

2. Minutes of Previous Meeting

- 4. Every child matters: NH collated and distributed the information. Any further information from each District to be forwarded to NH.
 - 6. Workforce development strategy: actions are being developed
 - 9. KMC has issued an audit certificate that has been submitted to Sport England
 - 12. Submission made for Preliminary Equity Standard
 - 13. Learning Skills Council Project: is going ahead
- Other items covered on the agenda

3. Active Places (presentation by Joe Baker)

Joe gave a presentation and explained of how the statistical information being developed can be questioned and what reports can be produced. Discussion took place.

Joe offered training on use of the website. Also members suggested it would be beneficial for each District to share how people were using the system.

Action: Members to nominate and forward names to NH on who should be invited to training and join a West Yorkshire Power users group

It was recognised that the system only worked if the data was accurate.

Action: Each District to update the website

It was recognised there were other performance measurement systems in place around West Yorkshire

Action: Peter Smith (Leeds) to be invited to provide a presentation on the Leeds system

4. Active People (presentation by Joe Baker)

Joe gave a presentation on the Active People survey followed by a discussion. In particular the scope of the survey was discussed along with the confidence intervals of the available data.

It was recognised that due to the accuracy of data it would not be possible to track a 1% change in participation on an annual basis. However a 3% change can be tracked over a three years.

Joe will be organising a more detailed training / awareness workshop around the Active People Diagnostic.

Action: Joe to distribute an Active People presentation on methodology and background as to how the sample was taken

Action: Members to nominate appropriate officers to attend. Training to take place at the end of November.

It was recognised that the interim results showed it likely that West Yorkshire participation rate is going to be in the lower 25 percentile, with likely negative messages attached. It was suggested that a bullet point prompt sheet would be put together when dealing with enquiries to ensure common messages are given.

Action: NH to work with Sport England and the communications group to draw up the document.

5. Governance of West Yorkshire Sport (discussion report attached)

A paper had previously been distributed along with a letter from the Regional Sports Board. It was recognised that whilst there was a desire to widen the membership of the Board it must be recognised that the Local Authorities still had the liability and responsibility for resources.

It was agreed that the first step would be to recruit an independent chair

Action: NH, BF and DM to take forward the recruitment process. A letter would be sent to the Regional Sports Board explaining the action being taken.

6. WYSP Finance

A paper was distributed outlining the current position of the finances for West Yorkshire Sport and the availability of further funding as a result of changes to the Active Sports funding. It was agreed to allocate the remaining funding to the non - Active Sports and to assist with the communication of the Community Sports Networks.

7. Progress tracker

The Annual action Plan progress tracker was previously distributed and discussed. It was noted that actions had been put in place for those areas deemed "red".

8. WYSP Community Sports Coaches

A report was previously distributed that explained how the DCMS funding would be coming to an end over the next 2 years and the impact this will have. The coach employers are currently working on local solutions to the issue but it was recognised that significant investment would be required to sustain the current level.

Members commented on the excellent impact the scheme was having.

NH explained that a new round of bids has been developed by the Districts and Expressions of Interest had been received. The operations group had decided that the coaches should not be coaching more than 25% of their time in curriculum.

Action: NH was asked to lobby Sport England and DCMS on behalf of the Partnership

9. Community Sports Network Development

- **Kirklees** Self assessment exercise taken place with improvement plan in place.
- **Wakefield** Four meetings had taken place with the group moving forward. Draft strategy now in place which is to be presented to the CSN at the next meeting
- **Bradford** Currently developing the 5 Local Sports Alliances, each one at a different stage of development. Funding had been sourced to employ a CSN Manager who will drive the development of a city wide group.
- **Calderdale** Complete revision of the previous Sports Strategy Group. Report being taken to cabinet regarding the development of a Community Activities Network. The CAN will be in place by March 2007
- **Leeds** Strategy is well advanced with a planned launch in November. Procedures are well developed but there is the need for someone to be able to take full time responsibility to drive this initiative forward.

10. West Yorkshire Youth Games

A report had previously been distributed regarding the 2006 event. Whilst the event was very well organised it was recognised that there needed to be a re-assessment of its aims and what it is trying to achieve.

Action: NH to organise a meeting with the Principle Officers of each District and other appropriate officers to re evaluate the aims of the event. Results to be brought to the next meeting

11. UK School Games

The UK School Games were held week commencing September 11th. The next games will be held in Coventry. Further venues are to be selected for up to 2010 before the end of October 2006. Discussion took place around the feasibility of putting in a bid from West Yorkshire.

Action: SW and MA to discuss the feasibility of a bid being put in on behalf of Bradford and Leeds

12. West Yorkshire Marketing Group

It has been recognised that there was potential for added value to be gained from joint marketing initiatives in West Yorkshire. A group has been meeting but has not moved far forward. The Executive gave its support to the principle of a joint promotion around use of health and fitness facilities in the New Year.

13. Olympics and Para Olympics

A round table discussion took place regarding what each District was putting place related to the 2012 Olympics and Para Olympics. It was noted that further joint work needs to take place in West Yorkshire with Leeds and Bradford taking the lead as they sit on the Regional Olympic Committee.

14. Updates

Local Authorities

Leeds

PFI funding and the change to trust status are huge pieces of work. Further recalculations are being made around the PFI funding bid. It is planned that the Trust will be fully operational from April 2008.

Action: A presentation on the move to trust status will be given before next meeting by MA and DM. (Friday 20th October - 2.00 - 5.00 pm)

Bradford

A restructure of senior management of the Council is taking place following the appointment of a new Chief Executive.

There is an initiative being developed around junior gyms for KS1 and KS2 children
Tour of Britain cycle race started in Bradford and was a good event.

The service is pleased with the good Key Stage 2 swimming results.
Bradford will be part of national lottery celebration day with Manningham Sports Centre hosting a family celebration event on Saturday 23rd September.

There has been funding from health improvement projects however the utility costs are causing great difficulties without further support

Kirklees

Kirklees Active Leisure has rewritten their conditions of service

Attendance at Exec board: DM suggested that Debbie Barber attends the meetings with him in the future as she carries the sport portfolio in Kirklees

Calderdale

Brighouse pool has been closed on Health and Safety grounds when pieces of glass from the roof fell into the pool. The survey that followed found further, larger problems. The decision has been taken to close this pool and there is currently a public inquiry into the replacement pool.

The new athletics track at Spring Hall is almost open

Wakefield

Sun Lane swimming pool closed in June. It had been built in 1936 and had come to the end of its life with concrete cancer being found as well as the plant being at the end of its life and in need replacement

A Service Director, Lisa Dodd, has been appointed who will commence in January 2007.

Sport England / Regional Sports Board

David Gent is still working in London as Interim Director of Regions.

The Yorkshire Olympic Steering Group will be considering the draft of the regional 2012 strategy at their meeting on Monday 25 September. The group expect to consult more widely on it in October with a regional seminar leading to sign off early November and launch ASAP after that. Agreement with DCMS that there will be no new sport 2012 strategy but that the 9 regional plans will be how we deliver the 2102 legacy.

An e-consultation exercise is taking place regarding the 2007 Yorkshire Plan for Sport action plan. The regional stakeholder event will take place on Friday 10 November at Ponds Forge and the regional launch of the 2007 priorities and end of year celebration on 15 December at Headingley.

West Yorkshire Culture

September meeting (Olympics) has been re arranged for November.

Core Cities

Meeting in November. It has not met during the last 6 months.

15. Swimming

NH distributed the draft North East regional Swimming strategy. NH suggested there are probable benefits of joint working on swimming considering the resources that each Local Authority puts into swimming development.

Action: NH to organise meeting with Principle Development Officers

16 Investment Planning

An investment planning workshop has been organised for 11th October at Odsal Stadium, 10.00 to 1.00 pm. Chris Hudson (Sheffield Hallam University) will be leading a workshop on use of the ANSOFF matrix

17 Dates of further meetings

Wednesday 11th October – 10.00 am to 1.00 pm Investment Planning Workshop. Odsal Stadium, Bradford.

Friday 20th October - 2.00 - 5.00 pm - Venue to be decided.

Meeting regarding Trust status (current operations in Kirklees, and process of creating and transferring to Trust from Leeds).

Friday 10th November - Ponds Forge, Sport England regional stakeholder event

Friday 8th December - 9.30 am - Exec Meeting, Kirklees

Friday 15th December - Headingley, Sport England regional launch of 2007 priorities and end of year celebration.