

WEST YORKSHIRE SPORT

EXECUTIVE BOARD

Minutes of the Executive Group

Thursday 29th March 2007, 9.00am

Grattan (Odsal) Stadium, Bradford

1. Apologies

Mark Allman (Leeds City Council)

Present

Howard Posner	(Chair) - HP
Steve Warner	(Bradford MDC) - SW
Brendan Mowforth	(Calderdale Council) - BM
Duncan Brundell	(Calderdale Council) - DB
David Morby	(Kirklees Council) - DM
Bob Foster	(Wakefield MDC) - BF
Lisa Dodd	(Wakefield MDC) - LD
Tony Atherton	(Sport England) - TA
Nigel Harrison	(West Yorkshire Sport) - NH
Dean Wilkinson	(West Yorkshire Sport) - DW
Rachel Firth	(West Yorkshire Sport, minutes) - RF
Mark Pover	(The Football Association)
Peter Kaye	(The Football Association)

FA Presentation

Peter Kaye and Mark Pover from the Football Association gave a presentation on football's approach to facility planning using local plans. A pilot is currently being implemented in the North West and it was agreed to follow this up for West Yorkshire.

**Action: RF to distribute presentation
NH & MP to clarify further process**

Further discussion took place regarding facility planning and it was agreed to hold a special Board meeting (May 11th) to take this forward.

Action: TA to draw up audit questionnaire prior to the meeting.

The incoming chairman of the executive board (HP) recorded his pleasure in accepting this appointment and looked forward to working with the group to enhance sport across West Yorkshire.

2. Minutes of Previous Meeting & Matters Arising

2.6 **Governance Procedures** – NH confirmed completed and approved January 2007.

2.10 **Talent Development** - TA confirmed update from process expected beginning of April. At start Sport England (SE) had clear vision of how it would develop but this has changed/evolved reflecting the transition towards club and coach development with UKSport dealing with the elite performers. Some National Governing Bodies (NGBs) have found this shift easier to accommodate than others. Regional Sports Board (RSB) is making recommendations to the national board and decision expected beginning of April so will share as soon as available. There will be one single application from NGBs at national level – money is combination of regional and national money – regional influence on proposals has been dependent on strength of particular NGBs in particular regions. Some have very strong local influence; others are more generic across regions. From 2009 it will be regional call on NGB funding rather than whole sport plans nationally.

3. Board Membership

The advertisement went out for board membership as planned and numerous people were interviewed. Two people were recommended to the Board.

Discussion was had on the skills base which candidates can bring to the board. HP commented on the huge enthusiasm and expertise that candidates have brought to the process and emphasized the importance of best fit of skills to the group.

SW suggested and the group agreed that the board see a brief summary of the skills base brought by each recommended candidate before confirming appointments. To be confirmed by e-mail within the next week.

Action: NH

4. Yorkshire Olympic Strategy

SW reported that this is on target for completion in May. There is now a more common understanding on how to move this forward and keep the strategy broad but focused. There will be an accompanying action plan but the timescale on this is not yet clear. There are still issues with how we engage with countries to draw them to Yorkshire to training facilities. Thinking about how to exploit high level links, bearing in mind potential changes following Beijing. Practically in the districts this issue may be re-branding to exploit the profile and benefits.

It was suggested that there is a need for sport to take the lead in the 'cultural Olympiad', without losing sight of the fact that it's about sport and the sport legacy must be driven by the delivery system. The view was expressed that it is important for the strategy in the 'Leeds City Region' to be about more than training camps.

TA reported that in relation to 2012 there will be no significant change in Yorkshire Plan for Sport. There will be a consultation event in June with SE looking to widen consultation further in September with a view to having a new Yorkshire Plan for Sport in place for April 08 to incorporate and reflect the legacy. There is no additional SE money however.

It was agreed that the Olympic Strategy will be on the agenda for the next meeting to discuss how existing activity can fit with the Olympic agenda and how the Olympic brand can be exploited to the most benefit to the delivery system. **Action: RF**

5. CSN Community Investment Fund Update

DW presented report

Action: DW to circulate current portfolio of CSN projects

TA – Christine Fiddler will be working with NH and DW to help develop portfolio and clarify goals in terms of delivery and provide more detailed feedback.

A more developed portfolio will be submitted to SE by May 4th with feedback given by the RSB at this meeting on the 23rd.

The group discussed concerns around the process and perceptions of those involved in the CSNs. The need for clear and unambiguous rationale in feeding back on unsuccessful projects was stressed.

SW commented that there is a perceived inflexibility on how partnership funding from CIF can be used.

Action: SW to arrange meeting with TA to discuss specific project areas for Bradford district.

6. CSP Performance Management Framework

NH previously distributed a report outlining the impending Performance Management Framework for CSPs. Discussion took place around the need to match resources to the Framework.

It was suggested that data available from Active People survey will inform planning, and the survey will now be repeated annually with a smaller sample population to give an impression of direction of travel. It is felt that this is more supportive than 3 years between. It was commented that there will be a significant difference in tolerances on the data which will have impact on usefulness/validity.

7. WYSP Continuous Improvement

NH presented the report explaining recent Quest, TAES and Customer Satisfaction Survey for WYS and invited comments.

The Board were positive about the results and congratulated the team.

8. WYSP Quarterly Tracker Report.

DW presented the report and invited comments.

2007/2008 outline planning meeting to take place on April 23rd. Action plan to be brought to the next meeting of the Board.

HP suggested the tracker be separated into finite projects and continuous ones and that the continuous ones don't need traffic lighting – they are by nature always amber. This was agreed by the group.

Action: DW

9. WYS Finance Report.

NH presented report. Final figures will be presented at next meeting.

Full 3 year picture will be presented with end of year figures. **Action: NH**

The Board confirmed the approval previously given by e-mail of accepting the following grants from Sport England relating to the Community Sports Coaches Scheme:

Phase 2	£203,800
Phase 3	£162,500
Phase 3	£104,500

10. Regional Commentaries.

Calderdale – second draft by next week. Will share when completed but benefits currently not entirely clear.

Discussion took place around the usefulness of the process for local authorities.

11. Updates

Kirklees

Sport has risen politically in last 9 months. Additional money has gone in to support young people and sport which is reflected in the budget this year which shows growth. Also mainstreaming of several posts. Local sport and recreation strategy will be re-written this year. TAES has been carried out across the whole service.

Calderdale

Running track opens Saturday March 31st, which will be Phase 1 of Spring Hall development. New Director has been appointed for Cultural Services. CSN is about to be up and running in conversion from Strategy Group. Strategy on green spaces and sports provision completed and awaiting final authorisation. Prices gone up 3% to meet inflation. Brighouse Pool planning situation still unresolved.

Wakefield

Strategy has been reviewed and going to Cabinet on April 10th, now more sport development focused. TAES validation will take place in May, self-assessment now complete. A site is being identified for a Community Stadium, with initial option of Thornes Park. A feasibility study is awaited

including option to relocate a swimming facility to the same site. Also involved in Castleford Tigers stadium project at Glasshoughton. Planning application gone in.

Bradford

In discussion with ABC foundation in Manchester to bring basketball center to Bradford. Planning application has been submitted and anticipate approval. Final funding sorted in May hopefully. Massive budget cuts across Culture Tourism and Sport means prices have gone up 10%. Restructure of top management continues. Intention is to amalgamate services to 28 heads of service. TAES self-assessment process just completed.

Leeds

Trust is developing – John Davis appointed interim chair for next 12 months and looking at getting board in place. World Corporate Games is confirmed to take place in Leeds July 2008.

SE / Regional Sports Board

RSB – looking to have a dedicated person on RSB to be liaison point for CSP boards. Board agreed to ask Malcolm Brown to carry out this function. **Action: NH**

Asked for feedback as to any areas of work which they are not currently involved with but possibly should be?

Core Cities

No update.

12. AOB.

Information from Innovations Seminar circulated by TA.

13. Meeting Dates.

Facilities meeting – May 11th 9.30am (Venue TBC)

Executive Board Meeting - July 27th 9.30am, Kirklees

Executive Board Meeting - Sept 28th 9.30am, Leeds