

WEST YORKSHIRE SPORT EXECUTIVE (Special Meeting)

Minutes for the Executive Board
Friday 26th January 2007
Sport England Offices, Leeds

Present

Bob Foster (Chair)	Wakefield MDC
Steve Warner	Bradford MDC
Debbie Barber	Kirklees MC
Mark Allman	Leeds CC
Duncan Brundell	Calderdale MBC
Nigel Harrison	West Yorkshire Sport
Lucy Birkenshaw	West Yorkshire Sport (part of the meeting)
Tony Atherton	Sport England

1 Apologies

David Morby	Kirklees MC
Brendan Mowforth	Calderdale MBC

Special meeting organised to focus on equity, child protection procedures and governance procedures for West Yorkshire Sports Partnership.

2 Equity Standard

Lucy Birkenshaw gave a presentation regarding the Foundation and Preliminary Equity Standards which all County Sports Partnerships need to achieve. She explained that there were a few areas where we currently fall short. An action plan is now in place to provide the additional evidence.

Lucy distributed an equity expertise questionnaire and equity profiling form. All members were requested to complete the forms.

3 Child Protection Procedures

Nigel had previously distributed a revised child protection policy and procedures for West Yorkshire Sport. Comments and specific changes were made. The Board agreed to the new procedures subject to the changes being made.

4 Governance Procedures

Nigel had previously distributed draft governance procedures from West Yorkshire Sport. Comments and specific changes were made regarding:

- the voting procedures
- structure of the Board
- inclusion of equity section into the procedures
- other specific changes

The Board agreed to the procedures subject to the changes being made.